

**SORRENTO AT PORTER RANCH COMMUNITY ASSOCIATION**  
**Landscape / Hardscape / Construction Application**

**SORRENTO @ PORTER RANCH**

c/o Ross Morgan & Company, Inc.  
ATTN: **Marinel Agbunag**  
15315 Magnolia Boulevard, #212  
Sherman Oaks, CA 91403  
Ph: (818) 907-6622

LOT \_\_\_\_\_

TRACT NUMBER \_\_\_\_\_

CLOSE OF ESCROW \_\_\_\_/\_\_\_\_/\_\_\_\_  
(Landscape deadline is 90 days from the close of escrow)

HOMEOWNER'S SIGNATURE \_\_\_\_\_

Name \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Address \_\_\_\_\_, Porter Ranch, CA 91326

PROJECTS BEING SUBMITTED: (Please check appropriate items)

ARCHITECTURAL

- \_\_\_ AWNINGS
- \_\_\_ DECK
- \_\_\_ GAZEBO
- \_\_\_ GREEN HOUSE
- \_\_\_ PATIO COVER
- \_\_\_ PAINTING
- \_\_\_ RAIN GUTTERS
- \_\_\_ ROOM ADDITION
- \_\_\_ OTHER: \_\_\_\_\_

LANDSCAPE/HARDSCAPE

- \_\_\_ DRAINS
- \_\_\_ FENCE(S)/WALL(S):
  - \_\_\_ FRONT
  - \_\_\_ SIDE
  - \_\_\_ REAR
- \_\_\_ RETAINING
- \_\_\_ RELOCATION
- \_\_\_ HARDSCAPE ONLY
- \_\_\_ LANDSCAPE:
  - \_\_\_ FRONT
  - \_\_\_ REAR
  - \_\_\_ TREES

EQUIPMENT

- \_\_\_ POOL & EQUIPMENT
- \_\_\_ SPA & EQUIPMENT
- \_\_\_ FOUNTAIN/WATERFALL
- \_\_\_ SOLAR PANELS
- \_\_\_ OTHER: \_\_\_\_\_

OTHER: \_\_\_\_\_

CHECK LIST

- \_\_\_ HOME IMPROVEMENT
  - \_\_\_ IMPACTED NEIGHBORS STATEMENT
  - \_\_\_ **ONE COPY OF APPLICATIONS AND PLANS**
  - \_\_\_ **REVIEW FEE (\$200 Payable to Sorrento at Porter Ranch Community Association)**
  - \_\_\_ NAMES AND LOCATIONS AND SIZES OF PLANTS (LISTED ON PLANS)
  - \_\_\_ TYPE OF MATERIALS, WOOD SURFACES, AND COLOR SCHEME TO BE USED (LISTED ON PLANS)
  - \_\_\_ REVIEW PLANT LEGEND FOR APPROVED SOFTSCAPE MATERIAL
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**DO NOT WRITE BELOW THIS LINE**

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- ( ) DO NOT POUR CONCRETE AGAINST EXISTING WALLS.
- ( ) EXISTING COMMON WALLS NOT TO BE USED AS RETAINING WALLS.
- ( ) DO NOT BACKFILL AGAINST EXISTING WALLS.
- ( ) CORE THROUGH CURB FOR DRAINABLE.
- ( ) MAINTAIN EXISTING DRAINAGE PATTERN OR PROVIDE ALTERNATIVE DRAINAGE METHOD.
- ( ) \_\_\_\_\_ MUST BE PAINTED TO MATCH EXISTING STUCCO OR FASCIA TRIM.
- ( ) ALL LIGHTING MUST BE LOW WATTAGE OR LOW VOLTAGE AND SHALL NOT BE INSTALLED IN TREES.
- ( ) HARDSCAPE/LANDSCAPE SHOULD CONSIDER UTILITY EASEMENT
- ( ) MINIMUM FRONT LANDSCAPE REQUIREMENTS SHOULD INCLUDE 2-15 GALLON OR 1-24" BOX TREE.
- ( ) RESUBMIT PATIO COVER WITH ADDITIONAL DIMENSIONS AND ELEVATION.
- ( ) SUBMIT ORIGINALLY REVIEWED PLANS WITH REVISED DRAWINGS.
- ( ) PLEASE REFER TO ALL CONDITIONS ON THE REVERSE OF THIS FORM.

PLANS FOR THE ABOVE NOTED IMPROVEMENTS WERE REVIEWED BY THE ARCHITECTURAL REVIEW COMMITTEE ON \_\_\_\_\_. THE COMMITTEE HAS DETERMINED THAT THE ABOVE SUBMITTED IS:

\_\_\_\_\_ APPROVED AS NOTED.

\_\_\_\_\_ NOT APPROVED AS SUBMITTED.

COMMENTS:

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SORRENTO HOMEOWNERS ASSOCIATION

CONSULTING ARCHITECT: \_\_\_\_\_

Consulting Architect Date: \_\_\_\_\_

ARCH DATE: \_\_\_\_\_

INITIAL: \_\_\_\_\_

INITIAL: \_\_\_\_\_

**SORRENTO AT PORTER RANCH COMMUNITY ASSOCIATION**  
**NEIGHBOR IMPACT STATEMENT**

**TO BE COMPLETED BY THE HOMEOWNER MAKING EXTERIOR IMPROVEMENTS:**

The purpose of this is to advise your neighbors of your proposed property improvements. Failure to obtain these signatures could delay approval in cases where visibility, drainage, noise, etc. are involved. Final disposition of all applications will be based on the application's conformance with architectural guidelines, standards and procedures. As the owner of the home, you agree that full disclosure will be or has been given to your neighbors prior to the commencement of your work.

Name (please print) \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_

**TO BE COMPLETED BY THE ADJACENT HOMEOWNER(S):**

As neighbor(s) of the above homeowner, you have read and reviewed the proposed architectural and landscaping plans and improvements.

#1) Name (please print) \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

#2) Name (please print) \_\_\_\_\_

Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

#3) Name (please print) \_\_\_\_\_

Address: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

#4) Name (please print) \_\_\_\_\_

Address: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

**SORRENTO @ PORTER RANCH HOMEOWNERS ASSOCIATION  
NOTICE OF COMPLETION FORM**

Date: \_\_\_\_\_

*I hereby certify that all work has been completed and done in compliance with the approved plans and conditions.*

Address of Improvement/Modification: \_\_\_\_\_

Owner's Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Owner's Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

Day Telephone \_\_\_\_\_ Evening Phone \_\_\_\_\_

- Type of Improvement/Modification:       Landscape                       Hardscape  
 Lighting                       Pool/Spa/Water Feature                       Patio Cover/Trellis  
 Other: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

The ARC has observed the improvement/modification and recommends the following:

- APPROVED**                      Final observation is complete and the homeowner is in substantial conformance with the approved plans.
- DISAPPROVED**                      Homeowner is **not** in substantial conformance with the approved plans. Homeowner shall complete/modify/remove the items. After all items have been corrected, resubmit to the Property Manager for a request for final observation. See attached comments.

Sorrento @ Porter Ranch Architectural Committee:

Authorized Signatures:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Date: \_\_\_\_\_

8.8.4 Prosecution of Work. – The Architectural Committee approval for any particular Construction Activity expires and the plans and specifications therefore must be resubmitted for Architectural Committee approval pursuant to this Article VIII if the substantial work pursuant to the approved plans and specifications is not commenced within six (6) months of the Architectural Committee's approval of such Construction Activity. All Construction Activities shall be performed as promptly and diligently as possible and, unless an earlier completion date is specified in the Architectural Committee approval, must be completed within one (1) year after the date on which the work commenced.